

# Lauren Jackson Sports Centre Application for Seasonal Use



Please complete this form to request an ongoing regular booking.

## APPLICANT INFORMATION

Organisation:			
Postal address:			Postcode:
Email address:			
<b>Nominated Sports Centre (Council) liaison person</b>			
Name:		Position:	
Telephone (BH):		Telephone (AH):	
Mobile:		Fax:	
Email:			
Alternative contact:		Position:	
Telephone (BH):		Telephone (AH):	
Mobile:		Fax:	
Email:			

## COMPETITION / ACTIVITY INFORMATION

Competition/activity name:			
Type of activity:			
Season start date:			
Season finish date:			
Expected player registrations:	Senior Female:		Senior Male:
	Junior Female:		Junior Male:

## INFORMATION FOR PUBLIC RELEASE (website listing etc)

Club name:			
Postal address:			Postcode:
Website:			
Mobile:		Fax:	
Email:			
<b>Nominated Sports Centre (Council) liaison person</b>			
Contact name:			
Contact position:			
Telephone (BH):		Telephone (AH):	
Mobile:		Fax:	
Email:			

For privacy purposes, the contact details provided above (excluding public contact details) will not be distributed to anybody outside of Albury City Council except in extenuating circumstances.

## COURT BOOKINGS

### Season

Day	No of Courts	Timeslots requested
Example: Friday	Example: 4 3	Example: 4.25pm - 5.20pm 5.20pm - 6.20pm

Is there any weeks/days within the season where you're not playing? Yes  No

If yes, please outline

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### Finals

Day	No of Courts	Timeslots requested	Final Dates
Example: Friday	Example: 4 3	Example: 4.25pm - 5.20pm 5.20pm - 6.20pm	Example Friday 26 November
<b>Semi Finals</b>			
<b>Preliminary Finals</b>			
<b>Grand Finals</b>			
<b>Other booking requests:</b>			

## PUBLIC LIABILITY INSURANCE POLICY

All hirers are required to provide a copy of their group /organisation's Public Liability Insurance Policy.

Public Liability Insurance Policy number:	
Expiry date:	

Does the Club have an Australian Business Number (ABN): Yes  No

ABN:	
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If your booking can be accommodated a "Confirmation Letter" will be sent out prior to the commencement of your booking, alternatively you be contacted to discuss alternate arrangements if court space is unavailable.

## DECLARATION

I \_\_\_\_\_, (print full name) submit application as the (role) \_\_\_\_\_ of the (organisation) \_\_\_\_\_.

I understand and agree to the terms and *Conditions of Hire* of the Lauren Jackson Sports Centre and realise that AlburyCity will not be responsible for the associated activities of any organisation whilst using Lauren Jackson Sports Centre.

Please ensure this checklist is completed prior to submitting your application.

- I have attached a copy of the club's Certificate of Currency as proof of public liability insurance.
- I have attached a copy of the club's Certificate of Incorporation.
- I have attached a copy of my club's fixture for the coming season

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## OFFICE USE ONLY:

Hire:			
Seating:			
Cleaning:			
Total hire fee	\$	Deposit required	\$
Date confirmation sent:		Date paid:	
Balance \$		Date received:	
Invoice no.:		Cheque no.:	
Staff:			